

JOB DESCRIPTION

Title:	Quality Control Inspector		
Classification:	Full Time	# of hrs.:	40/wk
Department:	Quality		
Supervisor:	Director of Manufacturing		

Summary of Duties and Responsibilities: The duties of Quality Control Inspector include but are not limited to:

Essential Duties of the Job:

<p>Essential Duties.</p> <ul style="list-style-type: none"> • Inspect product from the production floor utilizing calipers, micrometers, height gages, pins and other inspection equipment. • Inspect product per drawing specifications and work order instructions. • Disposition product as necessary and notify production of product that is out of specification. • Ability to take decisive action based on data or information collected from inspections. • Utilize company ERP system for data entry and analysis. • Follow set procedures for specified job duties to ensure consistency for inspections. • Returned materials: Evaluate returned product and disposition for Non Conformance reporting. • Interact frequently with engineering, estimating and production in regard to problems or questions that may arise in the manufacturing process. • Communicate effectively both verbally and in written format. • Ability to multitask and prioritize tasks efficiently. • Present and maintain a positive image to production which is congruent with the objectives of quality and management. • Adherence to Microform Precision policies and procedures.
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Other Functions:

- Other duties as assigned by management.